

LOGISTICS

Debriefing

1 Purpose

This document describes the debriefing of MC ARES members after activations, drills and special events.

2 Scope

This debriefing procedure applies to MC ARES activations, drills, and special events.

3 Debriefing

3.1 Debriefing

At the end of each activation there should be a debriefing to review the actions of the response teams and to record suggestions for improvement. The debriefing should take place as soon as possible after an activation while events are still fresh in peoples memory. Members should keep log sheets and notes during the activation and bring them to the debriefing. These documents should be kept by the EC in the event they need to be referred to in the future. The debriefing is usually conducted by the EC or his/her designee.

In order to obtain the best possible value from the debriefing both strengths (what went well) and weaknesses (what needs to be improved or changed) of the the response should be discussed. The feedback obtained during the debriefing is used by ARES leadership when reviewing and revising policies and procedures.

3.2 References

None

4 Safety

If the debriefing takes place at a location other than your own, use caution when traveling to the site. Observe all traffic laws and be mindful of road conditions and perilous conditions such as downed power lines. Be especially cautious around staging areas and shelters as there may be heavy vehicular and pedestrian traffic in the area.

5 Abbreviations and Terms

EC	Emergency Coordinator (ARES)
AEC	Assistant Emergency Coordinator (ARES)
ARES	Amateur Radio Emergency Service

6 Related Documents and Information

None

Revision History

REV	DATE	DESCRIPTION	AUTHOR - CALL
0	9 Sept 2007	Initial publication.	Emergency Plan Team